

# JASMINE DEJEAN

COMMUNITY CONSCIOUS EXECUTION STRATEGIST

717-503-9783

jasminedejean@outlook.com

[www.jasmineantonia.com](http://www.jasmineantonia.com)

## PROFESSIONAL SUMMARY

---

Throughout my 10+ years of professional experience, I have consistently focused on connecting people to the resources they need to thrive and assist in developing individuals into the best versions of themselves. My career is defined by a deep commitment to integrity, community, collaboration, diversity, equity, and inclusion. I believe that fostering these values not only creates a supportive environment but also drives meaningful growth and impactful change.

My journey began in community outreach, where I quickly recognized the power of resource connection in transforming lives. I have dedicated myself to understanding the unique needs of diverse populations and worked tirelessly to bridge gaps and provide access to essential services. My passion for equity and inclusion fuels my drive to ensure that everyone, regardless of background, has the opportunity to succeed.

As my responsibilities increased, I took on roles that allowed me to shape organizational culture and strategy. I became a pivotal figure in developing programs that not only supported individual growth but also contributed to the overall success of the organizations I served. My ability to see the bigger picture and align resources with strategic goals made me an invaluable asset in every role I held.

One of my proudest achievements was leading a team in a mid-sized non-profit organization where we revamped the development programs to better serve our community. By implementing innovative training and mentorship initiatives, we saw a significant increase in participant engagement and success rates. This experience solidified my belief in the power of collaboration and community-driven growth.

In my current role, I serve as an architect for growth and development, overseeing a comprehensive transformation project that enhanced organizational efficiency and effectiveness. By fostering a culture of continuous improvement and leveraging data-driven insights, I ensured that our initiatives were impactful and sustainable. My efforts not only improved operational outcomes but also strengthened our community ties and amplified our mission's reach.

Throughout my career, I have remained steadfast in my commitment to leaving every organization better than when I started. I take pride in my ability to create environments where individuals feel valued, supported, and empowered to achieve their full potential. My strategic vision and dedication to fostering inclusive and equitable spaces have consistently led to increased engagement, growth, and positive impact.

Looking forward, I am eager to continue my journey of connecting people to resources and driving transformative change. I aim to leverage my extensive experience and passion for development to further enhance organizational capabilities and remain committed to making a lasting difference in every community I serve.

# JASMINE DEJEAN

COMMUNITY CONSCIOUS EXECUTION STRATEGIST

717-503-9783

jasminedejean@outlook.com

[www.jasmineantonia.com](http://www.jasmineantonia.com)

## EXPERIENCE

---

### **STEM Prep High School**

July 2023 - Current

*College Access and Persistence Counselor*

- Equitable and consistent management of the postsecondary application process, supporting students in their choices for college, career, military, job training programs, and other pathways.
- Maintains consistent contact with students, tracks academic progress, advises on academics and career planning, and educates on financial aid (FAFSA) and scholarship opportunities.
- Fosters relationships with college admissions counselors and community organizations.
- Coordinate and oversee PreACT/ACT testing and dual enrollment programs, ensuring student progress and compliance with institutional requirements.
- Collaborate with school leaders and stakeholders to support student success and provide professional development and parent engagement activities.
- Collaborates with school leaders to expand advanced academic course offerings.

### **Communities In Schools of Tennessee**

February 2021 - July 2023

*Program Manager at KIPP Nashville College Prep (KNCP)*

- Take charge of the school's yearly needs assessment process.
- Spearhead the creation and execution of the school support plan.
- Organize and oversee the delivery of evidence-based services following best practices and research on risk factors.
- Continuously monitor and make adjustments to services as required.
- Enhance student attendance and behavior outcomes for all students under case management.
- Assess the effectiveness of the school support plan in achieving both school-wide and individual student goals.
- Offer information or connect families with public or private agencies and community services for support.
- Provide crisis counseling and ensure a secure environment for students' well-being.
- Develop and apply Tier II interventions and behavior modification strategies.
- Collaborate with clinical counselors to champion students' academic, emotional, and mental well-being outside of school hours.
- Work closely with the special education and behavior team to implement top practices for optimal student support.
- Collaborate with the school operations team to address the needs of truant and at-risk students.
- Lead the School Support Team in annual reporting to aid in service planning for the following year and contribute to reports for partners, the state office, and the national office of Communities In Schools.
- Manage and execute local community partnerships.

# JASMINE DEJEAN

COMMUNITY CONSCIOUS EXECUTION STRATEGIST

717-503-9783

jasminedejean@outlook.com

[www.jasmineantonia.com](http://www.jasmineantonia.com)

## EXPERIENCE (CONTINUED)

---

### **Spirit and Truth Believers Fellowship Nashville, TN**

March 2019 - Present

*Congregational Life Pastor & Church Administrator*

- Implement online marketing strategies like paid advertising and email campaigns.
- Stay up-to-date with new tools, software, and social media trends to ensure the organization's social media efforts are effective.
- Exercise judgment in applying organizational guidelines.
- Establish standard operating procedures and provide staff training.
- Maintain the membership database.
- Develop curriculum for the Ministers In Training Program and manage Google classrooms.
- Supervise Hospitality, Youth, Men's, and Women's Ministries.
- Collaborate with the Education Pastor to create teaching and training materials for the Discipleship Institute.

### **Oasis Center - Nashville, TN**

September 2013 - February 2021

*Learning Center & Residential Counselor*

- Ensured accurate maintenance of student records in a supportive learning environment.
- Offered referrals to families for various public, private, and community services.
- Conducted interviews with individuals and families to gather social, educational, criminal, institutional, and substance abuse history. Consistently and ethically documented client interactions and assessments.
- Provided crisis intervention and ensured a secure environment for resident well-being.
- Supervised daily group activities for institution residents.
- Kept informed on ACEs and trauma-informed care practices.
- Collaborated with clinical counselors to support students' academic needs post-Oasis Learning Center.
- Partnered with the Oasis Shelter Program Director to implement optimal practices for student welfare.
- Managed Title I funding documentation and submitted necessary data for funding.

# JASMINE DEJEAN

COMMUNITY CONSCIOUS EXECUTION STRATEGIST

717-503-9783

jasminedejean@outlook.com

[www.jasmineantonia.com/](http://www.jasmineantonia.com/)

## EXPERIENCE (CONTINUED)

---

**Metro Nashville Government – Nashville, TN**

October 2016 — April 2018

*Executive Administrative Assistant*

- Performed general office duties, such as ordering supplies, maintaining records management database systems, and performing essential bookkeeping work.
- Provided administrative support to the judge and judicial division to ensure the efficient operation of the division.
- Filed and retrieved corporate documents, records, and reports.
- Wrote and oversaw the implementation of C.A.R.E. (Creating Avenues for Restoration and Empowerment), a probation aftercare program.
- Streamlined the process of the MusicCity Community Court Expungement Clinics and cut down clinic time from 8 hours to 4 hours.
- Analyzed and tracked data for the expungement clinics, internships, and the division.
- Reviewed and approved billing for court-appointed attorneys and interpreters in A.O.C.'s (Administrative Office of Courts) A.C.A.P. system.
- Met with individuals, special interest groups, and others on behalf of the judge.

# JASMINE DEJEAN

COMMUNITY CONSCIOUS EXECUTION STRATEGIST

717-503-9783

jasminedejean@outlook.com

[www.jasmineantonia.com/](http://www.jasmineantonia.com/)

## PROFESSIONAL AFFILIATIONS

---

### **American Psychological Association**

February 2019 - Present

<https://www.apa.org/about>

*General Member*

### **Tennessee Counseling Association**

February 2019 - Present

<https://www.tcacounselors.org/about>

*General Member*

## SKILLS

---

- Slack
- G-Suite
- Canva Pro
- Microsoft Office
- Adobe Pro
- Infinite Campus
- Leadership
- Creativity and innovation
- Influence
- Emotional Intelligence
- Growth Mindset
- Curriculum Development
- Time-management
- Active Listening
- Adaptability
- Resourcefulness
- Clear Communicator
- Diversity, Equity & Inclusion Strategy

## EDUCATION

---

### **Bachelor of Arts in Psychology Leadership**

*Lipscomb University*

GPA 3.5



View my digital badges, credentials, and certificates via my LinkedIn profile at [www.linkedin.com/in/jasminedejean/](http://www.linkedin.com/in/jasminedejean/)